

**GEAUGA PARK DISTRICT BOARD
OF PARK COMMISSIONERS
BOARD MEETING MINUTES
April 12, 2021**

The regular meeting of the Geauga Park District Board was held April 12, 2021 via Zoom web video/audio meeting. The meeting was called to order at 8:32 a.m. Commissioners Howard Bates, Dennis Ibold, Pat Preston, and Bill Dieterle were present on the call.

Mr. Bates called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
Christine Ward, HR Coordinator	
Sheryl Hatridge, Administrative Service Manager	
Todd Hicks, Legal Counsel (Thrasher, Dinsmore & Dolan)	

APPROVAL OF THE AGENDA

Mr. Bates made a motion to approve the agenda. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Preston	Yes
Mr. Bates	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

ADOPTION OF THE MINUTES

The Board was presented with the minutes from the March 8, 2021 Regular Board meeting.

Mr. Bates made a motion to approve the March 8, 2021 Board Meeting minutes. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Preston	Yes
Mr. Bates	Yes

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided the March 2021 Financial Statement. Mr. Oros shared the first half real estate fees were collected, and pointed out the monthly facility fees collected.

Geauga Park District
**FINANCIAL STATEMENT MONTH ENDED
31-Mar-21
GENERAL FUND**

BEGINNING FUND BALANCE MARCH 1, 2021		4,711,442.98
PERSONNEL EXPENDITURES		
Salaries	\$204,916.29	
Medicare	\$2,908.16	
Hospitalization -Mar premiums-	\$54,394.94	
OPERS February 2021	\$30,392.82	
VOUCHERS		\$292,612.21
- Contract Services	\$92,327.88	
- Supplies	\$33,477.56	

- Materials	\$18,520.28	
- Equipment	\$16,103.03	
- Other	\$3,478.32	
- Advertising	\$6,760.93	
-Travel	\$0.00	
-Covid	\$415.00	\$171,083.00
-Board approved Cash Transfer to Land Improvement	\$1,600,000.00	\$1,600,000.00

\$1,771,083.00

EXPENDITURES & OTHER USES

\$2,063,695.21

REVENUES & OTHER SOURCES

Interest - March - 2021 \$346.40 \$346.40

General Tax Collections

- Local Government Funds	\$8,589.10	\$8,589.10
- 1st half Real Estate Taxes 2020 Settlement (net after auditor fees \$50,783.24)	\$3,123,532.77	
- 1st half Manufactured Homes 2020 Settlement (net after auditor fees \$747.16)	\$6,107.67	\$3,129,640.44

Fees

- Camping	\$3,105.00	
- Facilities	\$11,435.50	
- Programs	\$209.00	
-Vendor Fees - Farm Mkt- \$135.00 Homespun Mkt - \$190.00, NAF - \$250.00, Snowshoe - \$399.65	\$974.65	\$15,724.15

Sales - TWW - \$5,0162.44, MC - \$35.00 \$5,197.44 \$5,197.44

Other Revenue Receipts

- Observatory House Rent - Sindelar - \$325.00, Chickagami House Rent - Kolar - \$425.00	\$750.00	
- FDC Refund for A1 Janitorial case- \$25.51,	\$25.51	
- G.P. Soltis agricultural lease Observatory \$1,455.00,	\$1,455.00	
- D. Hofstetter Jr agricultural lease Claridon Woodlands \$1,870.00	\$1,870.00	
- Void check - duplicate payment	\$309.00	\$4,409.51

REVENUES & OTHER SOURCES

\$3,163,907.04

ENDING FUND BALANCE AS OF MARCH 31, 2021

5,811,654.81

LAND IMPROVEMENT FUND

BEGINNING FUND BALANCE MARCH 1, 2021

1,724,256.82

EXPENDITURES & OTHER USES

Vouchers

- Contract Services	\$47,331.82	
- Project Contracts	\$192,632.45	

EXPENDITURES & OTHER USES

\$239,964.27

REVENUES & OTHER SOURCES

- Interest - March 2021 \$122.96

- Swine Creek - Hart - \$17.18, Abela-Farley \$122.93 \$140.11
 - Cash Transfer from General Fund \$1,600,000.00

REVENUES & OTHER SOURCES		\$1,600,263.07
ENDING FUND BALANCE AS OF MARCH 31, 2021		3,084,555.62
<u>RETIREMENT RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE MARCH 1, 2021		74,507.21
REVENUES & OTHER SOURCES		
<i>Interest - March 2021</i>	\$5.22	
REVENUES & OTHER SOURCES		\$5.22
ENDING FUND BALANCE AS OF MARCH 31, 2021		74,512.43
<u>PARK CAPITAL RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE MARCH 1, 2021		483,981.11
EXPENDITURES & OTHER USES		
Vouchers		
EXPENDITURES & OTHER USES		\$0.00
REVENUES & OTHER SOURCES		
<i>Interest - March 2021</i>	\$33.88	
REVENUES & OTHER SOURCES		33.88
ENDING FUND BALANCE AS OF MARCH 31, 2021		484,014.99
<u>K-9 FUND</u>		
BEGINNING FUND BALANCE MARCH 1, 2021		192.55
REVENUES & OTHER SOURCES		
<i>Donations</i>		
REVENUES & OTHER SOURCES		\$0.00
EXPENDITURES & OTHER USES		
Vouchers	\$0.00	
EXPENDITURES & OTHER USES		\$0.00
ENDING FUND BALANCE AS OF MARCH 31, 2021		192.55
CASH BALANCE 3/31/2021		<u>9,454,930.40</u>

PRESENTATION OF VOUCHERS

Mr. Oros presented vouchers from March. Mr. Dieterle requested a listing of what locations the utilities

are for, and what the manufactured home real estate settlement is, and Mr. Oros said he will provide more information to him. Mr. Dieterle made a motion to approve March vouchers except for ARMS Trucking and Preston, Mr. Preston, seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

Mr. Preston made a motion to approve March 2021 paid vouchers for ARMS Trucking. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved 3-1 abstained:

Mr. Bates	Abstained
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

Mr. Ibold made a motion to approve March 2021 paid vouchers for Preston. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 3-1 abstained:

Mr. Bates	Yes
Mr. Preston	Abstained
Mr. Ibold	Yes
Mr. Dieterle	Yes

NEW BUSINESS

PLANNING & OPERATIONS UPDATE

Mr. Oros shared Operations updates for Sunnybrook, Spring Brook and Beaver Creek restoration projects. Mr. McCue added permitting is being finalized for Eldon Russell Park improvements and the bid opening was last week. He stated they will probably bring a recommendation for the contract award to the May meeting. Mr. Dieterle requested a sketch of the plans and Mr. McCue said they would be provided to him.

SWINE CREEK BID AWARD

Mr. Oros presented a request to approve the Swine Creek improvements bid award to Hummel Construction for the base bid with add alternates for a total of \$536,700.

Mr. Dieterle made a motion to approve the bid award to Hummel Construction for \$536,700. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

VETERANS LEGACY BID AWARD

Mr. Oros presented a request to approve the Veterans Legacy Woods improvements bid award to Zerbe Construction for the base bid with add alternates for a total of \$1,518,922.75.

Mr. Dieterle made a motion to approve the publicly bid award as recommended, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes

RESOLUTION NO. 8-21 – TERESA RUNION RECOGNITION

Mr. Oros presented a resolution of appreciation to recognize employee Teresa Runion, current Special Events Coordinator who has worked for the park district for 31 years. She was recognized and thanked for her planning and coordination of art shows, her passion for the arts and natural world, and her many contributions throughout the years. Ms. Runion thanked the park board and administration for supporting the art programming within the park district, and invited everyone to come out and see the current "What's the Buzz" community art show at the West Woods nature center. Mr. Dieterle suggested attending as a committee when a show opens. Mr. Bates made a motion to recognize Teresa Runion, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

LIABILITY INSURANCE

Mr. Oros presented a recommendation to approve Public Entities Pool of Ohio as the carrier for 2021-2022 liability insurance for \$77,437.00. Mr. Dieterle asked about a lower bid from previous bids, and Mr. Oros explained the bid is several years old so it has since increased. Mr. Preston made a motion to approve Public Entities Pool of Ohio for the 2021-2022 liability insurer, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Bates	Yes

COMMISSIONERS TIME

Mr. Oros introduce new Finance Manager, Michael Frederick to the Board of Commissioners.

Mr. Bates requested the June board meeting be moved from June 14. Mr. Oros recommended Friday, June 11, 2021 and the board agreed to this date for the June meeting.

EXECUTIVE SESSION

Mr. Oros requested a motion to go into executive session for the purpose of seeking legal advice on a pending legal matter.

Mr. Bates made a motion to enter into executive session. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

The Board entered into Executive Session at 8:55 a.m. The Board came out of Executive Session at 9:12 a.m.

No items were brought forward.

ADJOURNMENT

The next board meeting will be Monday, May 10, 2021 at 8:30 a.m. the location is to be determined.

Mr. Bates made a motion to adjourn the meeting. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes

The meeting was adjourned at 9:14 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Howard Bates, President